

**HOTEL BOOKING REQUEST**

**Horyou**  
**SIGEF 2014**  
**From Wednesday, 22<sup>nd</sup> to Friday, 24<sup>th</sup> October 2014**

Please fill out this form and send it back to the hotel of your choice by e-mail or fax at latest on  
**Monday, 22<sup>nd</sup> September 2014.**

Beyond this date, any reservation will be processed on request upon availability, rates not guaranteed.

**In order to validate your request, your credit card number is mandatory.**

You will receive a reply from the Hotel within 48 hours.

Reference number: 3945721-Royal // 3945722-Auteuil // 3945723-Kipling // 3945724-Edelweiss

<input type="checkbox"/> Mr.		<input type="checkbox"/> Mrs.	
Name :		Surname :	
Complete address :			
City :		Country :	
Telephone :		Fax :	Email:
Arrival date :		Arrival time:	Departure date : Departure time :
<b>Organisation of the stay: Check in time 3 p.m./ Check out time noon</b>			
Credit card number (mandatory) :		Expiry date	Signature:
<input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Master card <input type="checkbox"/> Diners			
<b>Hotel Royal****superior</b> 41-43, rue de Lausanne – 1201 Genève tel.+41 22 906 14 98 fax +41 22 906 14 99 E-mail : <a href="mailto:jtroude@manotel.com">jtroude@manotel.com</a> Contact : Mrs Julie Troude		Room night rate Single room <b>CHF 240.-</b> <input type="checkbox"/> Double room <b>CHF 260.-</b> <input type="checkbox"/>	*Preference room: Smoking <input type="checkbox"/> Non smoking <input type="checkbox"/> Parking <input type="checkbox"/>
<b>Hotel Auteuil****</b> 33, rue de Lausanne – 1201 Genève tel. +41 22 544 22 22 fax +41 22 544 22 99 E-mail : <a href="mailto:lpico@manotel.com">lpico@manotel.com</a> Contact : Mrs Loly Pico		Room night rate Single room <b>CHF 230.-</b> <input type="checkbox"/> Double room <b>CHF 250.-</b> <input type="checkbox"/>	Comments:
<b>Hotel Kipling****superior</b> 27, rue de la Navigation – 1201 Genève tel.+41 22 544 40 40 fax +41 22 544 40 99 E-mail : <a href="mailto:sjanvrin@manotel.com">sjanvrin@manotel.com</a> Contact : Mrs Sandrine Janvrin		Room night rate Single room <b>CHF 220.-</b> <input type="checkbox"/> Double room <b>CHF 235.-</b> <input type="checkbox"/>	
<b>Hotel Edelweiss****superior</b> 2, place de la Navigation – 1201 Genève tel.+41 22 544 51 51 fax +41 22 544 51 99 E-mail : <a href="mailto:fsejtarija@manotel.com">fsejtarija@manotel.com</a> Contact : Mrs Fikreta Sejtarija		Room night rate Single room <b>CHF 220.-</b> <input type="checkbox"/> Double room <b>CHF 235.-</b> <input type="checkbox"/>	<b>*Subject to availability</b>

Above rates are quoted per room and per night, in single or double occupancy, buffet breakfast, service and VAT included.

**In Supplement:**

**Royal, Auteuil hotels**

City tax **CHF 4.-** per person & per night

**Kipling and Edelweiss hotels**

City tax **CHF 3.30.-** per person & per night

**Cancellation policy:**

- Up to **07** days before the arrival date, no penalty.
- Within **06** days before the arrival date, the first night will be charged. (idem for No-Show)

*Our preferential rates are available for a length of stay of 02 nights, i.e from October 22<sup>nd</sup> to 24<sup>th</sup>, 2014.*

*In case of any shortening of stays, rooms will be subject to hotel availability and rates applied may change.*